

**The Nar Valley Federation of Church Academies
Full Meeting of Local Governing Body, 1pm on
Tuesday 7th December 2021 via Teams**

‘Working Together for the Good of All’



**Diocese of Norwich
Education and
Academies Trust**

AUTUMN-2 2021 AGENDA

Description	Lead	Paper Ref
1. Opening formalities 1.1 Opening Prayer 1.2 Receive Apologies for Absence 1.3 Consent/Non-consent to absence 1.4 Declaration of any pecuniary or other interest with regard to items on the agenda	Chair	
2. Minutes and Actions 2.1 To approve the minutes of the meeting held on 12/10/2021 2.2 To review actions from previous meetings 2.3 To discuss matters arising from the minutes	Chair	Minutes Actions Summary
3. LGB Membership 3.1 Review and record appointments, resignations and vacancies (and action taken to fill vacancies)	Chair	
4. Presentation from Senior/Curriculum Leader 4.1 Receive presentation from Senior/Curriculum Leader on topic identified by Single Change Plan	EW	
5. Headteacher's Report 5.1 Receive and discuss Headteacher's Termly School Self-Evaluation Report including the analysis of the vulnerable groups across the school and progress re single change plan 5.2 Update of NVF Communication Strategy	HT	• HT Report • SOAP • OO • SCP
6. NVF Pupil Premium & Sports Premium Plans 6.1 Receive and discuss NVF Pupil Premium Plan 6.2 Receive and discuss NVF Sports Premium Plan		NVF Pupil & Sports Premium Plans
7. Reports from Committees and Designated/Link Governors 7.1 Receive verbal reports from Chairs of LGB Committees for meetings held this half-term: 7.1.1. Ethos and Community 7.1.2. Resources (including feedback regarding new/updated risks from Risk Register) • Receive verbal report from Designated/Link Governors regarding any activity they have undertaken since the last meeting (Safeguarding, SEND, Looked After Children, Pupil Premium, Sports Premium, Health & Safety, EAL, Website Compliance, RSHE, Subject Link, Achievement for All) • Receive verbal feedback from Chair regarding Autumn AIR meeting (if held prior to this meeting)		Committee Minutes Ethos 23/11/21 Resources 16/11/21

8. Governor Monitoring 8.1 Receive Governor Visit reports with regard to any remote or in person monitoring carried out and discuss actions required 8.2 Discuss monitoring requirements for Spring term	All	Visit Reports
9. Continuous Professional Development for Governors 9.1 Discuss training requirements for whole LGB and individual governors, particularly for those with designated responsibilities	All	
10. Health and Safety 10.1 Review health and safety policy to ensure it is being implemented in line with the DNEAT policy	Chair/H&S Desig Gov	H&S Policy
11. Policies 11.1 Agree and approve the following Academy Policies: <ul style="list-style-type: none"> • Assessment • Attendance • Homework • Maths Calculation Policy • Remote Learning • Home/School Agreement 11.2 Adopt Trust Policies issued since the last meeting: <ul style="list-style-type: none"> • Health & Safety • Finance 	Chair	
12. Any Other Business Of sufficient urgency and importance to be discussed and to be agreed with the Chair prior to the meeting	Chair	
13. Closing Formalities 13.1 Date, time, venue of next meeting 13.2 Closing prayer/reflection	Chair	
Reflection What does it feel like to be a pupil/student in this academy?		

Question Prompts for Governors

Item 4 Presentation from Senior/Curriculum Leader

- What is the impact of actions taken to secure rapid improvement against milestones and success criteria with the Single Change Plan and/or Bitesize Improvement Plan (BIF) this term? How does the academy know?
- How does the curriculum address disadvantage and provide equality of opportunity?
- How will the curriculum lift children out of their 'lived experience' to give them the powerful knowledge they require to improve their life chances?
- Is the curriculum appropriate for the needs of all pupils?
- What are pupil's starting points like when they enter reception? What are they not good at and how will the curriculum rapidly diminish knowledge deficits?

Item 5 Headteacher's Report

- What is the Headteacher most concerned about?
- How is the Headteacher coping with all the additional pressures relating to Covid-19?
- How are the staff coping? What is morale like?
- How are the children coping? Is behaviour settling now that pupils have been back in school for longer?
- Are there any issues relating specifically to vulnerable children?
- Are there any families who will struggle with providing meals during the Christmas holiday?
- What are the key areas of development in your Single Change Plan?
- How is the school managing to provide remote education for any children who have to isolate?
- What has pupil movement been like this term? Have children left and if so from which year group(s) and what are the reasons for their departure?
- What are the main challenges in the use of the pupil premium, and how is the school working to overcome them? What are the benefits from the allocation of the pupil premium?
- What are the school's areas of weakness? What is the school doing to improve these? What has been the impact of interventions?

Item 6 Health & Safety

- Is the health and safety policy being implemented in line with the DNEAT policy framework?
- How does the school ensure it keeps up to date with relevant health and safety regulations and guidance?
- Is there a designated health & safety co-ordinator; are governors and staff aware of who this person is?
- How often are safety inspections carried out and are the outcomes reported to the governing body?
- Are the school's procedures for dealing with a breach or incident clear?
- Are staff clear about the procedures for dealing with health and safety emergencies?
- Does the school have clear and proportionate procedures in place for approving (risk assessing) school trips/outdoor activities?
- Are learners taught in a healthy and safe environment?
- Are health and safety procedures in place? How are they monitored?

Item 8 Governor Monitoring

- Have governors managed to undertake remote or in person monitoring?
- How do governors document these and feedback to the school and GB? (Click here to view monitoring forms and plans on GovernorHub

<https://app.governorhub.com/s/dneat/resources/5874d6591973a80001908dea>)

Item 9 Continuous Professional Development for Governors

- How are the training needs of governors identified and addressed?
- What training have governors undertaken recently and what has been the impact of this training?
- What training are governors booked to attend this term?
- Are governors using Modern Governor for online learning?